Hamilton County Community Revitalization Grant (CRG) Application

Please review program guidelines and eligibility requirements before filling out this application. Requirements and a program summary can be found at:
https://www.hamiltoncountyohio.gov/government/open_hamilton_county/grants_and_assistance_programs/community_revitalization_grant

Complete applications and corresponding attachments should be emailed to Kelly Adamson at Kelly.adamson@hamilton-co.org **no later than April 12th, 2024 at 5:00pm.**

I.   Applicant and Project Information

1. Local government applying	
2. Contact person	
3. Contact person email address and phone number	

4. Project title	
5. Project category (Property Development, Infrastructure, Building Improvement, or Other)	
6. Project address and/or parcel ID(s)	

7. Project narrative

II.   Budget and Funding

8. CRG funding request

9. Total Project Cost:

10. List the proposed use(s) of the CRG in the table below or as an attachment to the application.

Use	Amount

11. List the proposed sources and uses of funding for the overall project using the table below or as an attachment to the application.

Source	Type (Private or Public)	Amount	Use	Amount

III.   Project Impact, Need, and Support

Applications which indicate direct job/payroll creation or retention should provide verifying documentation (i.e., letter from business owner). If the project will not result in the creation or retention of jobs/payroll, skip questions 11-15.

12. FTE jobs created as a direct result of the project
13. New payroll as a direct result of the project
14. FTE jobs retained as a direct result of the project
15. Payroll retained as a direct result of the project
16. Types of jobs to be created or retained

Applications that indicate business support should provide verifying documentation (i.e., letter from business owner and/or business community). If the project will not result in the direct support of any business and/or business district, skip question number 16 below.

17. Businesses Supported: Indicate Yes or No for Letter of Support.

Business Name	Business Type	Business Benefit	Letter of Support

If the project does not involve property development, please skip questions 17-19.

18. Property development activities included in the project (do not include activities that will be completed in a later phase). Indicate Yes or No.

Acquisition	
Remediation and site preparation	
Demolition	
Renovation	
New Construction	

19. Is the property currently occupied? Indicate Yes or No.

20. If the current phase of the project includes renovation or construction, provide the information below.

Residential SF		Residential Units	
Commercial SF		Industrial SF	

21. Describe with specificity the economic impact this project will have on your community.

22. Provide justification as to why the project has financial need and/or serves a financial need (i.e., budget constraints, economically distressed community/location, serves or supports low-income individuals, etc.)

23. List the organizational partners involved with the project and provide details regarding their involvement to date and moving forward.

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24. List the adopted plans or policies that the project will help implement and provide specific references to the applicable sections of the plans and policies.

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25. Provide any additional information about the project.

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IV.   Additional Considerations

- Projects including acquisition, renovation, or construction related to parks should indicate how the project will also support businesses, business districts, and/or redevelopment of the community overall in order to be a competitive application.
- Applicants should consider including the following attachments if applicable:
  - Operating Proforma: If the project involves new construction or renovation, provide a post-construction operating proforma. This will help demonstrate and confirm any financial need of the project.
  - Proof of funding: If the project includes funding from other sources, please provide documentation of the availability of those funds (i.e., commitment letter or term sheet from a lender). This will help demonstrate support and leverage for the project.

- o Construction Budget: If the project involves construction and there is not enough space in the application to provide adequate detail, provide a detail construction budget as an attachment. This will demonstrate capacity to complete the project.
- o Property Control: If the project involves property development, provide documentation of applicable property control (i.e., option to purchase, consent of property owner). This will demonstrate capacity to complete the project.
- o Support Letters: Provide any received support letters for the project to demonstrate support.
- o Site Plans, Elevation Drawings, and/or Maps: Provide documentation as applicable including site plans, elevation drawings, and/or maps to provide additional context for the project

If you have any questions regarding Hamilton County's Community Revitalization Grant program or this application, contact Kelly Adamson at Kelly.adamson@hamilton-co.org or 513-946-4437. **NOTE: This Grant application closes on April 12th, 2024 at 5:00pm and we will stop accepting applications at that time.**